

REGISTERED COMPANY NUMBER: SC357649 (Scotland)
REGISTERED CHARITY NUMBER: SC040464

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2015
FOR**

THE SCOTTISH COMMUNITY SAFETY NETWORK

JRW
Chartered Accountants
19 Buccleuch Street
Hawick
Roxburghshire
TD9 0HL

THE SCOTTISH COMMUNITY SAFETY NETWORK

CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2015

	Page
Report of the Trustees	1 to 4
Independent Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7 to 8
Notes to the Financial Statements	9 to 11
Detailed Statement of Financial Activities	12 to 13

THE SCOTTISH COMMUNITY SAFETY NETWORK

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2015

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2015. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

SC357649 (Scotland)

Registered Charity number

SC040464

Registered office

2 Hill Street
Edinburgh
Midlothian
EH2 3JZ

Trustees

D G Urquhart	
J Irons	- resigned 19.6.14
Miss E Kay	
G Manders	
M McCall	
A M Mitchell	
Mrs K Rigby	- resigned 19.6.14
N Carnegie	
R F Haggart	
R Cowper	- appointed 19.6.14
I Hanley	- appointed 19.6.14
Miss E J Walker	- appointed 19.6.14
Mrs A Williams	- appointed 19.6.14
Mrs L Gillies	- appointed 16.10.14

Chairperson - Miss E Kay

Vice Chairperson - A M Mitchell

Treasurer - M McCall

Company Secretary

Mrs J A Doig

THE SCOTTISH COMMUNITY SAFETY NETWORK

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2015

REFERENCE AND ADMINISTRATIVE DETAILS

Independent examiner

Alister J. Biggar
Chartered Accountant
JRW
Chartered Accountants
19 Buccleuch Street
Hawick
Roxburghshire
TD9 0HL

Solicitors

Anderson Strathern LLP
1 Rutland Court
Edinburgh
EH3 8EY

Bankers

Clydesdale Bank Plc
110 Cowgate
Kirkintilloch
G66 1JU

CAF Bank Limited
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The directors meet on a regular basis to agree the board strategy and areas of activity including risk management.

THE SCOTTISH COMMUNITY SAFETY NETWORK

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2015

OBJECTIVES AND ACTIVITIES

Objectives and aims

The principal objectives of the company are:

- To advance citizenship and community development through the development of and promotion of Community Safety practice on a wide range of issues for the benefit of the public in Scotland and elsewhere as appropriate;
- To educate through raising awareness of Community Safety practice and wellbeing for the benefit of the public in Scotland and elsewhere as appropriate.

ACHIEVEMENT AND PERFORMANCE

The company has forged close links with a significant number of local councils and local community planning partners in Scotland and have made use of these links to promote community safety and ways of developing this through a range of areas, such as health, employment, education, etc.

Regular conferences have been held during the year by the company, to which local councils can attend and exchange information with other bodies, e.g. The Scottish Government, COSLA, etc.

There has been advancement of the company's website, promotional materials and training courses during the year, which assist the local councils with certain issues.

FINANCIAL REVIEW

Reserves policy

The directors are aware of the company's financial position and this is reviewed regularly at meetings. The company continues to invite new members and is hopeful that membership and awareness of the company's activities will increase in the future.

In 2015 there was net expenditure of £10,191 (2014, net income of £14,489).

The reserves at 31st March 2015 are £86,827 (2014, £97,018). Included within these reserves is a restricted fund of £191 for grant awards to be made on behalf of Network Rail and a contingency fund of £27,000. The general reserves are at a level to cover a drop in funding and unforeseen expenditure. This reserve is to be no less than 3 months core costs which for 2015 were around £37,900.

FUTURE DEVELOPMENTS

The Directors are looking to continue improving the service offered to partners by:

- Disseminating information through mailings, newsletters and the website;
- Holding regular meetings for local councils to attend;
- Contributing to policy development; and
- Providing training.

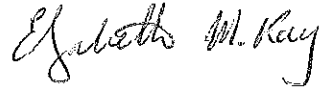
These activities will be delivered in accordance with the company's strategic plan for 2015-18.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

THE SCOTTISH COMMUNITY SAFETY NETWORK

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2015**

Approved by order of the board of trustees on 21st May 2015 and signed on its behalf by:

A handwritten signature in black ink, appearing to read "Elizabeth M. Kay". The signature is written in a cursive style with a large initial 'E'.

Miss E Kay - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE SCOTTISH COMMUNITY SAFETY NETWORK**

I report on the accounts for the year ended 31st March 2015 set out on pages six to eleven.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity's trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under Section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
 - to prepare accounts which accord with the accounting records and to comply with Regulation 8 of the 2006 Accounts Regulations

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Alister J. Biggar

Alister J. Biggar
Chartered Accountant
JRW
Chartered Accountants
19 Buccleuch Street
Hawick
Roxburghshire
TD9 0HL

21st May 2015

THE SCOTTISH COMMUNITY SAFETY NETWORK

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2015**

	Notes	Unrestricted funds £	Restricted funds £	2015 Total funds £	2014 Total funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Investment income	2	73	-	73	26
Incoming resources from charitable activities					
Direct charitable income		63,964	45,886	109,850	118,599
Grants		196,847	-	196,847	204,065
Total incoming resources		<u>260,884</u>	<u>45,886</u>	<u>306,770</u>	<u>322,690</u>
 RESOURCES EXPENDED					
Charitable activities					
Direct charitable expenditure		53,763	58,514	112,277	116,921
Support costs		199,273	-	199,273	183,678
Governance costs		5,410	1	5,411	7,602
Total resources expended		<u>258,446</u>	<u>58,515</u>	<u>316,961</u>	<u>308,201</u>
 NET INCOMING/(OUTGOING) RESOURCES					
		2,438	(12,629)	(10,191)	14,489
 RECONCILIATION OF FUNDS					
Total funds brought forward		84,198	12,820	97,018	82,529
 TOTAL FUNDS CARRIED FORWARD		<u><u>86,636</u></u>	<u><u>191</u></u>	<u><u>86,827</u></u>	<u><u>97,018</u></u>

The notes form part of these financial statements

THE SCOTTISH COMMUNITY SAFETY NETWORK

**BALANCE SHEET
AT 31ST MARCH 2015**

	Notes	2015 £	2014 £
CURRENT ASSETS			
Debtors	5	2,300	1,739
Cash at bank and in hand		85,427	96,179
		<u>87,727</u>	<u>97,918</u>
CREDITORS			
Amounts falling due within one year	6	(900)	(900)
		<u>86,827</u>	<u>97,018</u>
NET CURRENT ASSETS			
		<u>86,827</u>	<u>97,018</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			
		<u>86,827</u>	<u>97,018</u>
NET ASSETS			
		<u>86,827</u>	<u>97,018</u>
FUNDS			
Unrestricted funds	8	86,636	84,198
Restricted funds		191	12,820
		<u>86,827</u>	<u>97,018</u>
TOTAL FUNDS			
		<u>86,827</u>	<u>97,018</u>

The notes form part of these financial statements

THE SCOTTISH COMMUNITY SAFETY NETWORK

**BALANCE SHEET - CONTINUED
AT 31ST MARCH 2015**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2015.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31st March 2015 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 21st May 2015 and were signed on its behalf by:



Miss E Kay -Trustee



M McCall -Trustee

The notes form part of these financial statements

THE SCOTTISH COMMUNITY SAFETY NETWORK

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2015

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Deferred income arises when conditions attaching to a grant prevents its immediate recognition.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. INVESTMENT INCOME

	2015	2014
	£	£
Deposit account interest	73	26
	<u>73</u>	<u>26</u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2015 nor for the year ended 31st March 2014.

Trustees' expenses

During the year ended 31st March 2015, expenses totalling £799.85 were paid to the Trustees (2014, £193.90).

THE SCOTTISH COMMUNITY SAFETY NETWORK

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2015**

4. STAFF COSTS

	2015	2014
	£	£
Wages and salaries	<u>162,476</u>	<u>155,707</u>

The average monthly number of employees during the year was as follows:

2015	2014
<u>6</u>	<u>5</u>

No employees received emoluments in excess of £60,000.

5. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2015	2014
	£	£
Trade debtors	<u>2,300</u>	<u>1,739</u>

6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2015	2014
	£	£
Accrued expenses	<u>900</u>	<u>900</u>

7. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted	Restricted	2015	2014
	funds	funds	Total	Total
	£	£	funds	funds
Current assets	87,536	191	87,727	97,918
Current liabilities	(900)	-	(900)	(900)
	<u>86,636</u>	<u>191</u>	<u>86,827</u>	<u>97,018</u>

THE SCOTTISH COMMUNITY SAFETY NETWORK

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2015**

8. MOVEMENT IN FUNDS

	At 1.4.14 £	Net movement in funds £	At 31.3.15 £
Unrestricted funds			
General fund	57,198	2,438	59,636
Contingency Fund	27,000	-	27,000
	<u>84,198</u>	<u>2,438</u>	<u>86,636</u>
Restricted funds			
Network Rail Grant Funds	12,820	(12,629)	191
	<u>12,820</u>	<u>(12,629)</u>	<u>191</u>
TOTAL FUNDS	<u>97,018</u>	<u>(10,191)</u>	<u>86,827</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	260,884	(258,446)	2,438
Restricted funds			
Network Rail Grant Funds	45,886	(58,515)	(12,629)
	<u>45,886</u>	<u>(58,515)</u>	<u>(12,629)</u>
TOTAL FUNDS	<u>306,770</u>	<u>(316,961)</u>	<u>(10,191)</u>

9. FUNDS

In addition to the General Fund the charity has the following funds:

Contingency Fund

When the charity was incorporated it was the aim of the Trustees to set up a Contingency Fund to cover costs in the event of ceasing to exist. The balance on this fund at 31st March 2015 was £27,000.

Network Rail Grant Funds

The primary aim of these funds is to support Network Rail engagement with communities and community projects to raise awareness of safe practice in and around the railway infrastructure; and to support partnership working to tackle cross cutting issues such as anti-social behaviour, vandalism and crime.

THE SCOTTISH COMMUNITY SAFETY NETWORK

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2015**

	2015	2014
	£	£
INCOMING RESOURCES		
Investment income		
Deposit account interest	73	26
Incoming resources from charitable activities		
Subscriptions & training	15,750	11,440
Project income	45,886	94,214
Income generation	13,664	12,945
Grant funding - Scottish Government	196,847	202,065
Other grants & sponsorship	34,550	2,000
	<hr/>	<hr/>
	306,697	322,664
	<hr/>	<hr/>
Total incoming resources	306,770	322,690
 RESOURCES EXPENDED		
Charitable activities		
Project expenditure	31,574	25,474
Project expenditure - Network Rail	58,514	59,169
Website development	600	5,200
Room and equipment hire	21,104	20,668
Catering	485	549
	<hr/>	<hr/>
	112,277	111,060
 Governance costs		
Accountancy	2,160	2,040
HR consultancy & recruitment	3,011	4,362
Legal fees	240	1,200
	<hr/>	<hr/>
	5,411	7,602
 Support costs		
Management		
Staff costs	162,476	155,707
Rent	7,860	7,860
Insurance	445	316
Service charge	3,111	2,742
Carried forward	173,892	166,625

This page does not form part of the statutory financial statements

THE SCOTTISH COMMUNITY SAFETY NETWORK

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2015**

	2015	2014
	£	£
Management		
Brought forward	173,892	166,625
Telephone	2,357	2,371
Postage and stationery	5,492	7,528
Sundries	333	99
Computer costs	7,365	4,740
Travel	6,475	5,762
Training & conferences	1,782	968
Repairs & renewals	1,543	1,352
Bank charges	34	94
	<hr/>	<hr/>
	199,273	189,539
	<hr/>	<hr/>
Total resources expended	316,961	308,201
	<hr/>	<hr/>
Net (expenditure)/income	<u>(10,191)</u>	<u>14,489</u>

This page does not form part of the statutory financial statements