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| Senior National Development Officer Application  Please return to [info@scsn.org.uk](mailto:info@scsn.org.uk). | | |
| Section 1 | | |
| 1. NAME: | |  |
|  | | |
| 1. EMAIL ADDRESS: | | |
|  | | |
| 1. TELEPHONE NUMBER: | | |
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| Section 2 | | |
| Skills & Experience | | |
| 1. Essential Skills & Experience (Place and ‘x’ in the box to all that apply) | | |
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|  | Knowledge of Community Safety Policy at National and Local Level | |
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|  | Understanding of Legislation which impacts Community Safety | |
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|  | Organise & Motivate Partnership Working | |
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|  | Line Management Experience | |
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|  | Experience of performance monitoring frameworks and/or strategic needs assessment. | |
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|  | Experience of writing strategic policy documents and data collection including undertaking desk-based and other forms of research such as focus groups or other forums | |
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|  | Previous practical experience in developing multi-agency forums and in organising events. | |
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|  | Experience of developing, implementing and evaluating policies and strategies | |
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| Section 3 | | |
| Scottish Community Safety Network - Core Values | | |
| 1. SCSN Values are: Initiative, Collaboration, Integrity, Creativity & People before Process. Please provide some examples of how your values align with ours and how you bring these values into your work. | | |
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| 1. Please provide an example of a piece of work that you have been involved in that demonstrates your understanding of Partnership Working and please explain your role in that. | | |
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| Section 4 | | |
| 1. Current Employer | | |
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| 1. Current Job Title | | |
|  | | |
| 1. Brief Description of Duties & Responsibilities | | |
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| Section 5 | | |
| Previous Employment | | |
| 1. Previous Employer | | |
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| 1. Previous Job Title | | |
|  | | |
| 1. Dates of Employment | | |
|  | | |
| 1. Brief Description of Duties, Responsibilities & Achievements | | |
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| 1. University/College/Other Relevant Training | | |
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| 1. Secondary Education | | |
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| 1. Membership of Professional Bodies | | |
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| Section 6 | | |
| Statement in Support of Application | | |
| 1. Please explain how you meet the job requirements. It is recommended that you use the headings from the person specification to help you focus on the knowledge, skills and experience relevant to the job. You may draw on experience gained from employment voluntary work or any outside interests. | | |
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| **Employment Legislation** | | |
| Disability | | |
| Do you have any disabilities or additional needs that we need to be aware of? | Yes/No | |
| If yes, please give details of any adjustments we need to make to help you in the recruitment process. | | |
| Crime Convictions | | |
| Have you ever been convicted of a criminal offence? | Yes/No | |
| If yes, please give details (under the Rehabilitation of Offenders Act 1974, spent convictions need not be declared). | | |
| Eligibility to Work in the UK | | |
| Do you require a work permit? | | Yes/No |
| Under the Asylum and Immigration Act 1996 it is a criminal offence to employ a person who does not have permission to live or work in the UK.  If you are successful in your application, you will need to present one of the following at your interview: P45, recent payslip, birth certificate, P60 etc. | | |

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| **References** | | | |
| Please provide us with the names of two people we can contact in respect of your application.  If you are working or have worked, one must be your present or most recent employer. | | | |
| Reference 1 | | Reference 2 | |
| Names |  | Name |  |
| Address |  | Address |  |
| Job Title |  | Job Title |  |
| Telephone |  | Telephone |  |
| Email |  | Email |  |

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| **Declaration** | |
| The information I have given in this application for employment is to the best of my knowledge true and complete.  I understand this information may be treated as part of any subsequent contract of employment and if I am found to have provided false information or omitted information I am liable to disciplinary action or summary dismissal.  I understand that this appointment is subject to two satisfactory references. | |
| Signature | Date |

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| **Equal Opportunities Monitoring Form** | | |
| Please complete the following details to allow us to monitor equality of opportunity in employment.  The information will be held on computer and will be used for statistical purpose only. | | |
| Post Applied for | |  |
| Where did you see the post advertised? | |  |
| Gender | |  |
| Marital Status | |  |
| Age Range | | 16-25 |
| 26-35 |
| 36-45 |
| 46-55 |
| 56-65 |
| 66-75 |
| 76 and over |
| What religion, religious denomination or body do you belong to? | |  |
| How would you describe yourself?  Please tick (double left click the box): | | |
| White  Scottish  Irish  British  Welsh  European  Other (please state) | Asian  Asian Scottish or British  Indian  Bangladeshi  Pakistani  Chinese  Other (please state) | |
| Black  Black Scottish or British  Caribbean  African  Other (please state) | Mixed Heritage (please state)    Other Ethnic Background (please state) | |

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| Please use this form for other employers’ details. (copy and paste) |
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| Section 5 |
| Previous Employment |
| 1. Previous Employer |
|  |
| 1. Previous Job Title |
|  |
| 1. Dates of Employment |
|  |
| 1. Brief Description of Duties, Responsibilities & Achievements |
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