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| **PERSON SPECIFICATION** | | |  |
| **JOB TITLE:** | Senior National Development Officer | **SALARY: £36,000** |  |
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| ***CRITERIA*** | ***ESSENTIAL*** | ***DESIRABLE*** | |
| Experience | Experience of performance monitoring frameworks and/or strategic needs assessment approaches.  Experience on developing, implementing and evaluating policies and strategies. Experience of writing strategic policy documents and data collection.  Previous practical experience in developing multi-agency forums and organising events.  Experience of Partnership and collaborative working. | Experience of developing and delivering professional training  Experience of working in the public and/or voluntary sector | |
| Special Skills/Aptitudes and Knowledge | Knowledge of community safety policy at a national and local level.  Ability to organise and motivate activity within partnerships which delivers upon SCSN and community safety priorities. | An understanding of legislation which impacts on community safety activities.  An understanding of the wider frameworks and approaches of public services in Scotland. | |
| Personal Qualities | Line Management experience  The ability to develop and maintain strong client and partner relationships  Strong interpersonal skills including communicating with a range of stakeholders and partners  Ability to work effectively with in a small team Excellent Customer Service |  | |