



Scottish Community
Safety Network

Annual Report 2017-2018

The Scottish Community Safety Network's values are:

- People before process
- Innovation and creativity
- Equality
- Integrity

We will strive to meet these values in everything we do, and these values in their turn will provide the basis of achieving our vision.



Leadership is improved across the community safety sector.

Community Safety is valued and integrated across all relevant policy areas.

Our members feel they are able to deliver their community safety outcomes and have the support from us that they need.

Introduction from SCSN Chair

We have made significant efforts throughout 2017 – 2018 to listen to our member's views and engage with national stakeholders to ensure that the SCSN remains at the heart of influencing the community safety sector at a national and local level.

Whilst traditional community safety activity continues, a number of emerging themes mean we all have to diversify at a time when resources are stretched. Evidencing the impact of the work we do has become critical and has been a focus of SCSN's activities throughout the past year. We will continue to support our members to achieve this through a range of toolkits, training, e-learning and facilitating network meetings.

2018 – 2019 will be another challenging year with the continuation of the Building Safer Communities approach, implementing the recommendations within the report "Community Safety – the emerging landscape and future opportunities", moving further towards the principles of prevention and place based approaches and continuing to represent our members voices at a national level.



Critical to the success throughout the next year will be for SCSN to act upon the outcomes from our stakeholder consultation exercise, to regularly engage with our members and to effectively influence the future direction of community safety work.

We said farewell to Jacqui Doig in October 2017. Jacqui was SCSN's manager from June 2010 during which time she raised the profile of the organisation and created a network of stakeholders which enabled us to maintain a strong position in the sector.

We also said goodbye to Linda Cunningham, Diane Kane and Lorraine Gillies – who all stood down from our Board in the last year.

Lorraine Gillies joined us as our Chief Officer in January 2018.

I would like to thank our members for supporting us through what has been a transitional year and I would also like to thank our hard working and talented staff who have shown the appetite and commitment to helping make the changes required to be successful in the coming years .

Mark McCall, Chair, SCSN



Who are we?

SCSN is the national forum for officers who are responsible for the development of community safety at both local and national level, in the private, public and voluntary sector. We are the strategic voice for community safety in Scotland and through working collaboratively with our members and partner agencies; we champion community safety and influence the shaping and development of national policy and local delivery.

Lorraine Gillies is the Chief Officer, appointed in January 2018, to lead the strategic development of the organisation and to deliver on the vision and the outcomes directed by the Board. She does that in a way consistent with the organisational values.

Dawn Exley is our Business Support Officer and keeps the business running smoothly, ensures compliance and that we present a professional and effective service to our members and stakeholders



David Barbour is our Communications and Engagement Officer. David is responsible for ensuring our communication methods are effective, modern and appropriate for maintaining excellent engagement with our stakeholders and members and that we are achieving our aims around sharing good practice, updating and supporting and communicating.

Hannah Dickson is our National Development Officer. With an analytical background and an interest in communities, what works, measurement and partnerships, she is involved in a wide range of activities ensuring our members and stakeholders are supported to develop their practice and skills.

The organisation is governed by a Board of Directors, currently recruited through our membership – although that may change. The Board is Chaired by Mark McCall who is the Operations Manager for Community Safety in Fife. He is supported by a Vice Chair and a Treasurer. Other board members include representatives from Police Scotland, Scottish Fire and Rescue Service and local authorities.

The board meets a minimum of 4 times and year and holds an Annual General Meeting. Out with these scheduled events, Board members support the staff team and oversee the organisation governance in a number of ways: representing the organisation, participating in specific pieces of work and acting as ambassadors for SCSN



Our Chief Officer Reflects on 2017/18

I'm delighted to present our Annual Report for 2017 – 2018.

The Scottish Community Safety Network is very dear to me. I joined the SCSN over six years ago as a non-executive board member, representing the community planning network and took over the post of Chief Officer in January 2018. I am excited to be leading such a well-regarded organisation into new territory.

The Scottish Community Safety Network staff and directors have worked together over this last year to continue to support community safety outcomes across Scotland. Despite some significant changes and challenges, you will see from this year's annual report, that the organisation has made some substantial contributions to building safer communities and keeping our communities safe.

I'd like to take this opportunity to call out some of those contributions and thank the people and organisations behind them.

Hayley Barnett joined us last year to help produce "Community Safety – the current landscape and future opportunities". This report provides us with an evidence base and road map for continued support to Community Safety Partnerships. My thanks to Hayley, CoSLA and the Scottish Government for supporting this and to all the people and organisations who participated.

Scottish Community Safety Network's staff team are undoubtedly our best asset. They have persevered through difficult times and continued to offer professional support to Community Safety Partnerships and organisations. My huge thanks to them.

Our Board of Directors have worked tirelessly to steer the organisation and to develop a new structure and business plan. Their vision and steadfast support to achieve it has been terrific. The Scottish Government has provided strong support to the organisation throughout these changes. SCSN intends to repay this faith by being the best we can be.

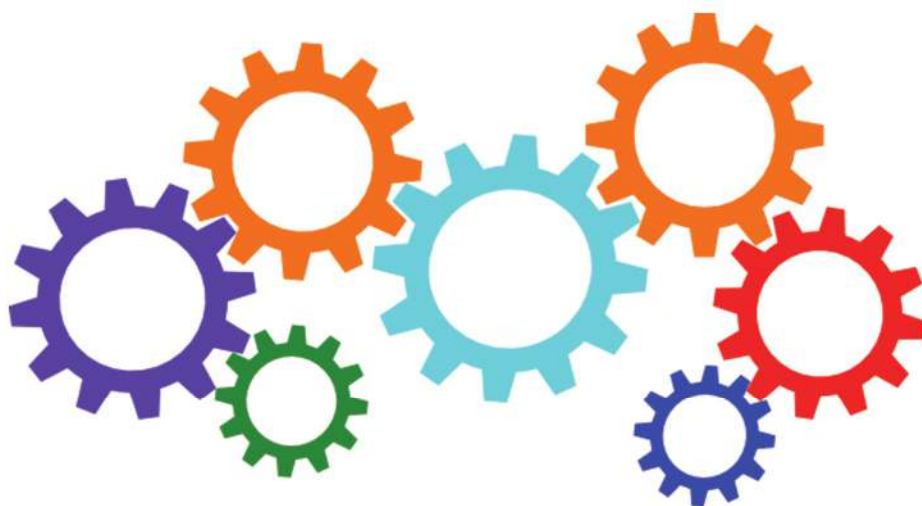
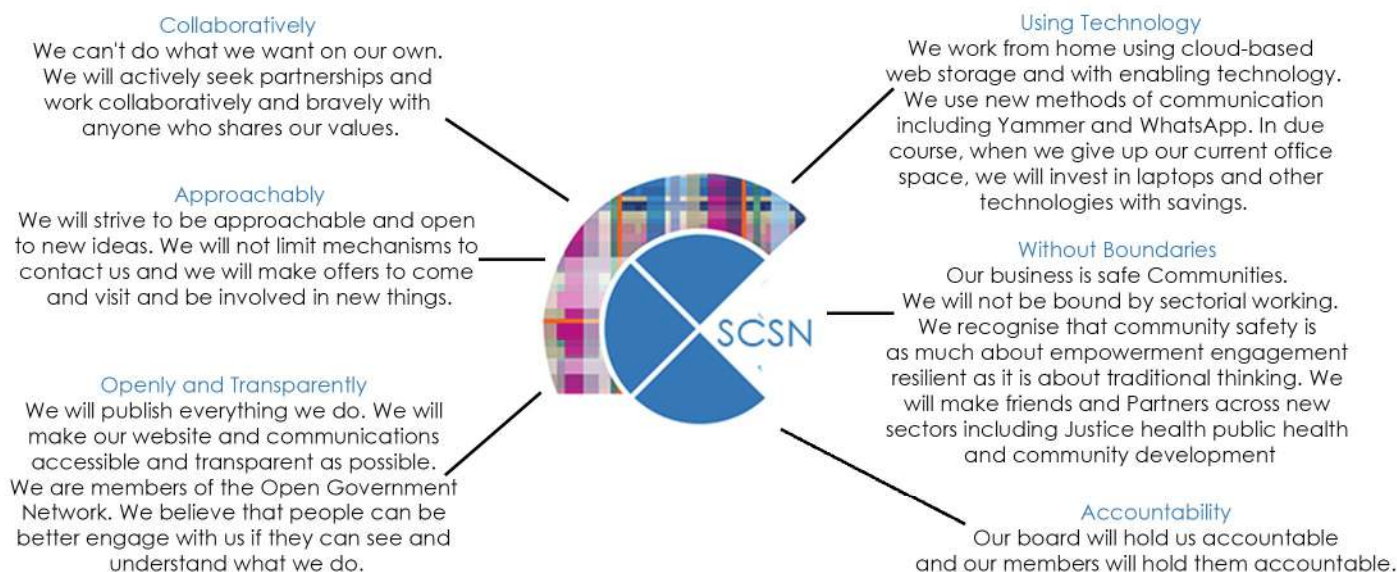
Finally, my thanks to our members and stakeholders for continuing to support us, pay your membership, participate in our consultations and turn up to events and training.

We are your network!



How we will work

It's important to us that we aren't bound by process and that we can move quickly when we have to. We have adopted an agile working approach based on the principle that "work is something you do not somewhere you go" - that promotes creativity, trust and flexibility. We will exchange our current office for a more flexible space within SCVO with other third sector organisations in May 2019. This has hot desking facilities, meeting spaces and locations in other Scottish cities allowing us to work closer to our members and Partners for a longer period of time.



Highlights of our Year

We published a joint report, "Community Safety – the emerging landscape and future opportunities" with the Building Safer Communities (BSC) approach and CoSLA. The report considers both the national and local context of community safety before setting out a list of identified principles for a community safety narrative, namely:

- + Person centered, place based
- + Addressing the needs of communities holistically
- + Prevention and early Intervention
- + Tackling inequalities
- + Strong partnership working – with governance and decision making that enables community participation, influence and ownership
- + Evidence based action supported by evaluation and an understanding of 'what works'

We welcomed the key messages in the report that confirms the value placed on partnership and collaborative working in the Community Safety arena; and which outlines a road-map for continuous improvement across the country and with the support of the Scottish Community Safety Network. We are looking forward to working collaboratively with others to achieve this ambition.



From January 2018 as part of the next phase of our development we started to lay the foundations of a new strategic plan for SCSN and undertook an online stakeholder consultation to hear our member's and partner's thoughts on our activities, membership services and future plans.

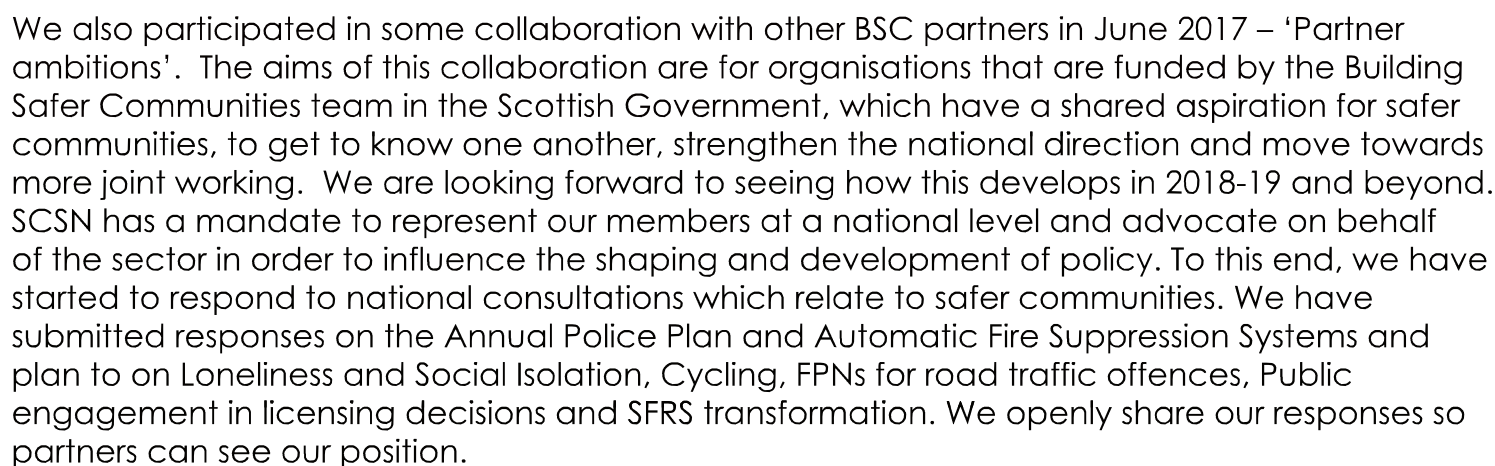
The online consultation allowed us to get a wide range of opinions and allow for easy analysis of the feedback. You can download a summary of the consultation results on our website.

"The session was useful from our point of view and I hope you managed to get something out of it to inform your consultation. It's given us a lot to think about and it was useful having someone to ask questions we haven't yet been able to ask ourselves."

Catherine Johnson. Manager, Housing Strategy Team. Place Directorate, Angus Council



Our work to champion the importance of unintentional harm continued too, working with the falls prevention strategy, Road Safety Operational Partnership Group and Cross-Party Group on accident prevention and safety awareness.



Business (almost) as usual

We were unable to deliver our scheduled core training programme or develop new training courses or eLearning resources due to staffing restrictions. Our eLearning course numbers also declined from the previous year due to a variety of factors (see full Marketing and Comms Annual Report on website) but we still saw 50 eLearning course completions over the course of the year. When unable to offer training ourselves the staff have provided advice on where alternative sources of training could be found or directed members to other SCSN resources.



We have continued to facilitate networks within the sector. Whilst we've continued to engage with CSP lead officers we have also renewed our efforts to develop relationships with partnerships we haven't previously engaged closely with, including our more remote and rural members; and plan to host more regional get-togethers in Summer 2018.

Our stakeholder consultation explores future possibilities for these groups and networks and we will coproduce these with the network in 2018-19.



In early 2018 we started planning for a series of masterclasses on 'Participatory Budgeting' and 'Measuring Outcomes and Learning in Complex Systems' which will be taking place in 2018-19. We hope to continue these masterclasses to next focus on Partnership and Place too.

Learning rather than training is important to us and we see the groups we facilitate as valuable places to learn from peers and external speakers, as well as develop relationships and share issues. We look forward to developing these in 2018-19. We are also hoping to facilitate some practice exchanges in 2018-19 and offer our partners some dedicated project support from our National Development Officer.

In 2017-18 we continued our support to Home Safety Scotland, ASBOF and SCWN via a Board member and are now able to commit a staff member to source speakers, provide a national update and progress national issues if required. We have plans in place for reviving the partnership analyst forum and creating relationships with other data and evidence networks in Scotland.

We delivered a Practitioner's event in August 2017 which covered:

- + Community Justice Scotland
- + Participatory democracy
- + Reflections on community safety landscape
- + Missing persons strategy and practice
- + CONTEST - PREVENT strategy



Hayley Barnett at practitioner's event

We anticipate increased involvement in the human trafficking strategy, victims and witnesses work, age of criminal responsibility and women in the justice system.

We were pleased to be a partner in the development of the National Performance Framework communities outcome and part of the conversation on the NPF and the UN's sustainable development goals and emphasizing the importance of being safe and feeling safe within this framework.

We have started making connections between other policy areas and community safety including housing, place and health and are looking forward to exploring this in more depth with our partners in 2018-19.

With our new chief officer, board, complement of staff and support from our funders and members we believe we have the potential to become a key influencer in Scottish public service.

We have continued to actively participate in the Community Impact of Serious and Organised Crime Research Advisory Group and were pleased to see the report being published on 4 June 2018. We anticipate continuing to be involved in conversations on SOC and the planned conference in Summer 2018 and look forward to sharing developments with our partners.

We have continued our participation in the Equally Safe Strategy and are looking forward to meeting in early 2019 with the team to discuss how SCSN can support the actions relating to embedding the issues raised in Equally Safe into the safer communities sector. We have been working with the Violence Against Women and Girls Network on this too.



NEWSLETTER AND SOCIAL MEDIA

SCSN believes that communications work is fundamentally important to telling our story, sharing best practice, highlighting good work, informing people of news and events and getting conversations going. In other words, we believe it's one of the main tools we have to be able to inform, engage, champion and influence.

Our monthly newsletter is very highly rated within the sector and performs very well against industry averages for readership. It also creates traffic to our website and allows us to be able to provide evidence of engagement with the work we do. Social media does the same – with the added benefit of being able to generate conversations and bring together a wide range of professionals.

As part of our commitment to transparency in everything we do, and to promote the importance of communications work amongst our partners, we have recently published our Marketing and Communications Annual Report for 2017-2018 and , which can be found on our website.

Our newsletter and social media articles and posts covered a wide variety of topics throughout the sector.

We shared newsletter articles and tweets on a whole range of topics, including:

- + Carnegie UK event on 'what citizens want from support services'
- + What Works Scotland event on equality in community engagement and Community Planning Survey
- + University of Edinburgh business school 'Co-production and active citizenship for public services'
- + The Firestarter festival and being more involved in innovative things like the Open Government Network, One Team Gov Scot and Workforce Scotland.
- + Scottish Council for Voluntary Organisation's Gathering
- + Community Justice Scotland conference in March 2017
- + SCSN Briefing Paper and newsletter article on GDPR
- + Chartered Institute of Housing Festival



Finance

06/08/2018

Balance Sheet As At 31 March 2018

	31 March 2018			31 March 2017
	£			£
Fixed Assets	<i>Cost</i>	<i>Accum Dep'n</i>	<i>NBV</i>	
Fixtures & Fittings	12,369	10,335	2,034	5,127
Leasehold Improvements	5,518	2,759	2,759	4,138
			<u>4,793</u>	<u>9,265</u>
Current Assets				
Bank - Current Account			54,285	37,437
Bank - Deposit Account			20,132	40,121
Debtors			5,261	5,625
Prepayments			2,287	1,631
Petty Cash			31	198
			<u>81,996</u>	<u>85,012</u>
Current Liabilities				
Creditors			355	2,460
PAYE/NIC			2,374	709
Payroll Giving			-	45
Pension			430	255
Accruals			1,301	4,313
Deferred Income			12,000	7,500
			<u>16,460</u>	<u>15,282</u>
<i>Net Current Assets</i>			<u>65,536</u>	<u>69,730</u>
Net Assets			<u>£70,329</u>	<u>£78,995</u>
Represented by:				
Unrestricted Funds			65,536	65,570
Designated Funds			4,793	9,265
Restricted Funds			-	4,160
			<u>£70,329</u>	<u>£78,995</u>

06/08/2018

SCSN

SOFA Worksheet For the Year Ended 31 March 2018

	----- Network Rail Projects -----					
	Core	Fixed Assets	Scot. Govt.	NR - Borders	NR - Com Eng	Total
	1		2	3	4	
Income						
Membership	12,488					12,488
Income Generation	50					50
Convention Income						0
Grant - Scottish Government			127,500			127,500
Bank Interest	11					11
Employment Allowance	3,000					3,000
	15,549	-	127,500	-	-	143,049
Expenditure						
<i>Staff Costs</i>						
Salaries (inc. Pension & Employer NIC)			79,863			79,863
Staff Travel			1,173			1,173
Staff Recruitment	33		189			222
Employee Settlement	10,000					10,000
Payroll Fees	104					104
<i>Overheads</i>						
Rent			13,776			13,776
Depreciation		4,472				4,472
Insurance			769			769
Utilities			8,903			8,903
Operational Equipment & services			226			226
Furniture and Maintenance			432			432
Web and IT support			3,673			3,673
Corporate Support			7,389			7,389
Stationery and Printing	5		2,441			2,446
Telephone and Postage			1,850			1,850
Trustees' Expenses	582		1,489			2,071
<i>Project Costs</i>						
Network Rail projects					3,750	3,750
Convention						0
Events and Conferences			4,560			4,560
Meeting Room Hire			667			667
Catering	19		14			33
Volunteer Travel			86			86
	10,742	4,472	127,500	-	3,750	146,464
Net Surplus/-Deficit	4,806	-4,472	-	-	-3,750	-3,416
<i>Reserves Brought Forward</i>	60,320	9,265	-	125	4,035	73,745
<i>Transfers</i>	410			-125	-285	0
Reserves Carried Forward	£65,536	£4,793	£0	£0	£0	£70,329

Lorraine Gillies
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